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WELCOME!

GRUNDSCHULE | SÜD

PUCHHEIM

Grundschule Puchheim-Süd

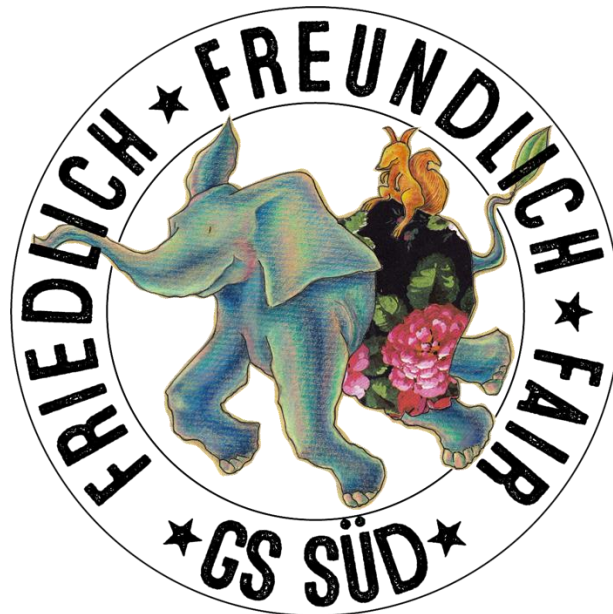
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Dear parents, dear legal guardians,

Today's school enrollment marks the beginning of a new, important chapter in your child's life. We are very much looking forward to welcoming your child in the new school year. For you as parents, we have put together some important information about your child's first day of school so that you can already plan ahead.

1. The first day of school

a) Program

The **first day of school** for all 1st grades in the 2023/2024 school year begins on **Tuesday, September 12th, 2023 at 8.45 a.m. on the ramp in front of the Puchheim Süd Elementary School**. Register your child with my colleagues there. At a **joint welcome party at 9 a.m. in the auditorium**, our school family warmly welcomes all the first-year students. Afterwards, from **around 9.30 a.m.**, the first **lessons** take place in the respective classroom. During the lessons, the parents' council invites all guests to enjoy coffee, cake, drinks, and snacks.

Lessons **end around 11:00 a.m.** and you will be allowed to welcome your child back in the auditorium.

This is what your child needs on this day:

- ✓ School bag
- ✓ Pencil case (including glue and scissors)
- ✓ Homework folder

Please give **all other materials** to your child in a bag **on the second day of school** (see materials list).

2. The first week of school

Classes during the first week of school (Wednesday through Friday) begin at 7.55 a.m. In order for your child to get ready for the school day on site, we recommend arriving at school by 7.40 a.m. Classes end for all 1st grade children (including full day) after the 4th lesson at 11.15 a.m. Starting with the second week of school, classes will be held according to the timetable.

3. Parents' evening

We cordially invite you as parents to **our first parents' evening on Tuesday, September 19, 2023 at 7:30 p.m.** During a general part in the auditorium, you will learn interesting facts about our school, everyday school life and the school family, the subsequent part will take place in your child's classroom. Here the class teacher will provide you with all the important information about the first school year.

4. Secretariat opening hours

You are welcome to address your questions and concerns to our secretariat. During the holidays, our secretariat will be open from **September 7th, 2023, from 9.00 to 11.30 a.m. by telephone, in person and by email.**

5. Class Allocation

We will send the letters of acceptance for the regular class, all-day class, and class of the flexible elementary school via email as soon as class scheduling is complete.

Information about in which class your child will be in will be provided in the "Schoolmanager"-App during the last days of vacation.

Best regards

Dr. Margret de la Camp, principal

General leaflet for the parents of school beginners

Dear parents, dear legal guardians,

By registering for the school, you are placing your child in our care for the new school year. The school management and staff are happy to take this responsible task. For this we need your help and support in many situations. This includes, among other things, the conscientious monitoring and review of the compulsory schooling that is now beginning. To make it easier for you to find your way around, we have put together a few important points for you on this leaflet.

School year

The school year begins on August 1st and ends on July 31st of the following year. We will inform you of the current holiday dates for each school year in a separate letter to parents. The following holiday periods are binding for the coming school year 2023/2024:

Summer holidays 2023: July 31, 2023, to September 11, 2023

✓ Days off around All Saints' Day 2023: October 30, 2023, to November 3, 2023

✓ Christmas holidays 2023/2024: December 25, 2023, to January 5, 2024

✓ Spring Break 2024: February 12, 2024, to February 16, 2024

✓ Easter Break 2024: March 25, 2024, to April 5, 2024

✓ Pentecost holidays 2024: May 20, 2024, to May 31, 2024

✓ Summer holidays 2024: July 29, 2024, to September 09, 2024

Compulsory schooling ends after 9 years.

Our school day

Morning (all class forms)		Afternoon (Full day and study groups, GZT)	
Supervision begins at 7:40 a.m.			
1st lesson	7.55a.m-8.40a.m	7th lesson	13.15-14.00p.m
2nd lesson	8.40a.m-9.25a.m	8th lesson	14.00-14.45p.m
break	9.25a.m-9.45a.m	9th lesson	14.45-15.30p.m
3rd lesson	9.45a.m-10.30a.m	For the all-day classes, lunchtime takes place from 12:15 to 1:45 p.m.: In 3 groups, the children of a GZT class each go through half-hour learning, eating, and playing time.	
4th lesson	10.30a.m-11.15a.m		
break	11.15a.m-11.30a.m		
5th lesson	11.30a.m -12.15p.m		
6th lesson	12.15-1.00p.m		

School attendance

The legal guardians must ensure that the children attend classes and other school events regularly and that the conscientious fulfillment of the school duties and the requirements placed on the students by the school are guaranteed .

Illness

If your child is ill and cannot attend class, please report your child conscientiously ill via the "Schoolmanager"-App **by 7:40 a.m. at the latest**. From the fourth day of illness on, the class teacher needs written confirmation from you about your child's absence. In the event of illness on the last

day of school **before** the holidays or on the first day of school **after** the holidays, a medical certificate must be submitted.

Notifiable infectious diseases

If reportable infection diseases are found in your child, please inform the school immediately. These include whooping cough, measles, mumps, scarlet fever, chickenpox etc., but also head lice infestation. You can find out more about this in a brochure from the health department in the district office of Fürstenfeldbruck:

https://www.lra-ffb.de/fileadmin/user_upload/Kindergesundheitsfuehrer.pdf

Leave of absence

An exemption of your child from compulsory schooling for a few hours (e.g. doctor's appointment that cannot be postponed) up to a maximum of 1-2 days must be applied for at least 1 week in advance via the "Schoolmanager"-App (button: leave of absence) and can only be approved for important reasons. Leave of absence is generally not possible on the day before and the day after the holidays.

Legal accident insurance

The students have legal accident insurance at school, on the way to school and at other school events. If your child has an accident on the way to school, please report this promptly to the office and the class teacher so that an accident report can be created.

Learning material costs

Textbooks are borrowed from the school. The city currently charges an annual fee of 15 euros for photocopies. Parents must procure the other learning materials, such as writing utensils and painting materials themselves. You will receive a general material list in this information folder and, as soon as the class teacher has been determined, a supplementary material list for the class. Some materials are also purchased by the teacher in cooperation with the support association as part of a collective order - this results in lower prices for you. Information on this can be found on the respective material list.

We teach your children according to the following principles:

- We support the children individually.
- We regularly evaluate/reflect on our school quality.
- We network with external partners.
- We work closely with the pre-school facilities and the after-school care/after-school care center as well as with the parents' council.

Objectives of our educational work

The main goals of our pedagogical work at the Puchheim Süd Elementary School are to awaken and maintain the children's joy of learning, to support them in developing and expanding their independence to promote the development of positive self-esteem. In this way, the children can learn to deal with failures and difficulties. When children learn to learn and experience joy and make friends, an important foundation has been laid.

All teachers at the Puchheim Süd Elementary School wish your child a successful start in school, and we look forward to harmonious, constructive cooperation with you.

Best regards



Dr. Margret de la Camp, principal